

For Office Use Only

- Training #1
- Training #2
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- Training #5



Sponsored by Palmerdale United Methodist Church

7778 Highway 75 . Pinson . 205-681-9766

Sunday, June 28 – Friday, July 2 • 2015

COUNSELOR/STAFF APPLICATION

Instructions: *Please Print.* All information is held strictly confidential. This form must be completely filled out. The information is vital to your acceptance and possible placement as a counselor.

_____ Date
 _____ Current Drivers License #
 (a photocopy of license must accompany application)
 _____ Social Security #

_____ Last Name _____ First Name

_____ Street _____ City _____ State _____ Zip

_____/_____/_____
 Birth Date Age Marital Status

(_____) _____ (_____) _____ (_____) _____
 Home Phone Work Phone Cell Phone

Email Address: _____

_____ (_____) _____
 Emergency Contact Relationship Phone

_____ Occupation _____ Name of Employer _____ Number of years

How long have you lived in Alabama? _____ Years and _____ months If you have lived in Alabama for less than one year, list your complete addresses for the last five years:

T-Shirt Size: Adult Small Adult Medium Adult Large Adult X Large Adult 2X Adult 3X

If you are coming to camp as a BIG CAMPER or CIT, what age would you prefer your campers to be?

- 6 -7 Yrs Old 8-9 Yrs Old 10-11 Yrs Old 12 Yrs Old

Do you have certification in any of the following? CPR First Aid Life Guard Nurse EMT

Do you have previous training or background in dealing with abused, neglected or abandoned children?

No Yes If yes, in what way? _____

Were you a victim of abuse, neglect or abandonment as a minor? No Yes

Yes, but I would prefer to discuss this in person.

If yes, can you please clarify: _____

Please describe why you wish to work in a ministry for abused kids (use the back for space if necessary):

MEDICAL HISTORY

Do you have any medical conditions? No Yes, please describe:

Do you take any medications? No Yes, please list medicine, reason and any side effects:

Have you had any serious illness or injuries in the last three years? No Yes, please list:

Do you have any physical handicaps or conditions preventing you from performing any type of activity?

No Yes, please list: _____

RECORD OF EDUCATION

High School Name : _____ Date of Graduation: _____

College: _____ Major: _____ Date of Graduation: _____

Other: _____ Major: _____ Date of Graduation: _____

PERSONAL REFERENCES (not former employers or relatives)

1. _____
Name Address Phone

2. _____
Name Address Phone

3. _____
Name Address Phone

PERSONAL PROFILE

Have you committed your life to Jesus Christ? No Yes Where & When: _____

What church do you presently attend? _____ How long? _____

Pastor's Name: _____ Church Phone #: _____

Do you have any previous experience working with children? No Yes, please describe:

Do you have any previous experience working with abused children? No Yes, please describe:

Do you feel you could lead 15-minute devotion with your campers with material we provide? Yes No

If No, why not? _____

Please circle all the words below which you believe accurately describe you:

- | | | | | | |
|-----------|---------------|-------------|-------------|-----------|------------|
| Timid | Gentle | Impatient | Modest | Nervous | Loving |
| Tactful | Mature | Sarcastic | Patient | Angry | Deliberate |
| Congenial | Compassionate | Stubborn | Kind | Studious | Selfish |
| Secure | Considerate | Abrasive | Trustworthy | Motivated | Verbal |
| Organized | Impulsive | Intelligent | Insecure | Relaxed | |

List below, five strengths and five weaknesses you have in working with children (please be specific)

Strengths

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Weaknesses

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Have you ever been arrested, plead guilty or convicted for a criminal offense? No Yes

If yes, please explain in detail _____

Have you ever been arrested, plead guilty or convicted for sexual misconduct? No Yes

If yes, please explain in detail _____

Have you ever used illegal drugs or misused prescription drugs? No Yes

If yes, please explain in detail _____

Do you currently use tobacco? No Yes (Tobacco use in the presence of campers is prohibited)

If yes, how much and when do you smoke? _____

Do you currently drink alcohol on a regular basis? No Yes (Alcoholic beverages are prohibited)

If yes, how much and when do you consume alcoholic beverages? _____

Applicant's Statement

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children or youth work. In consideration of the receipt and evaluation of this application by **Palmerdale United Methodist Church**, I hereby release any individual, church, youth organization, charity, employer reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act. This is a legally binding agreement which I have read and understand.

Please be advised that a criminal history check will be requested from the state of Alabama as authorized by state law.

Print Name

Signature

Date

Witness Name

Witness Signature

Date

**DISCLOSURE AND AUTHORIZATION FOR Royal Family KIDS Camp #218 TO ACCESS CONSUMER REPORTS
Royal Family Kids' Camp, Inc. and Palmerdale United Methodist Church Children's Center**

AUTHORIZATION

I hereby authorize, without reservation, the obtaining of "consumer reports" or "investigative consumer" reports by **Royal Family Kids, Camp #218 and Palmerdale United Methodist Church** at any time after receipt of this authorization and throughout my employment or volunteer service, if applicable. I further authorize and request, without reservation, any present or former employer, school, police department, state or federal agency, financial institution, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about me to furnish SecureSearch or **Royal Family Kids, Camp #218 and Palmerdale United Methodist Church** with any and all background information in their possession regarding me, so that my employment qualifications may be evaluated and/or reassessed. I also agree that a fax or photocopy of this authorization with my signature should have the same authority as the original. **By signing below, I certify: (1) that I have read and fully understand this disclosure and authorization; (2) that all of the information I am providing is true, complete, correct and accurate; and (3) that I have received the attached Summary of Your Rights under the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.).**

*The following is information required in order for **Royal Family Kids, Camp #218 and Palmerdale United Methodist Church** to obtain a complete consumer report:*

FULL LEGAL NAME (First, Full Middle Name, Last Name)			
SOCIAL SECURITY NUMBER	DATE OF BIRTH*	DRIVER'S LICENSE NUMBER	ISSUING STATE
STREET ADDRESS			
CITY, STATE, ZIP CODE			
OTHER OR FORMER NAMES (AKA, Maiden Names, Married Names, Surnames, Etc.)			
Applicant's Signature _____		Date _____	

* This information will be used for background screening purposes only.

Please list all Counties and States you have lived in since the age of 18.

County	State	Name Used in County	Date From	Date To
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DISCLOSURE

In connection with your application for employment or volunteer service with: **Royal Family Kids, Camp #218 and Palmerdale United Methodist Church** (including any independent contract for services) or when deciding whether to modify or continue your ongoing employment (if hired) or service, **Royal Family Kids, Camp #218 and Palmerdale United Methodist Church** may obtain a “consumer report” and/or an “investigative consumer report” on you from **SecureSearch**, a consumer reporting agency, or from any third party, in strict compliance with both state and federal law. A consumer report is a communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your current and/or continuing eligibility for employment purposes. An investigative consumer report is a report obtained through personal interviews with individuals who may have knowledge of your character, general reputation, personal characteristics, or mode of living. The consumer reports or investigative consumer reports may contain information regarding your credit history(if applicable to position), criminal records, driving history records, education records, previous employment history, social security traces, military records, professional licensure records, drug testing, government records, and other types of background information. You further understand that these reports may contain information concerning the reasons for termination of past employment. You are hereby notified that you have the right to make a timely request for the nature and scope of any investigative consumer report. You are further notified that, prior to being denied employment based in whole or in part on information obtained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the consumer reporting agency and a description in writing of your rights under the Fair Credit Reporting Act. Inquiries to **SecureSearch** should be directed to **SecureSearch; Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. 1 (866) 891 – 1954.**

NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW

Palmerdale United Methodist Church Children’s Center (the “Company”) intends to obtain information about you for employment purposes from an investigative consumer reporting agency or consumer credit reporting agency. Thus, you can expect to be the subject of “investigative consumer reports” and “consumer credit reports” obtained for employment purposes. Such reports may include information about your character, general reputation, personal characteristics and mode of living. With respect to any investigative consumer report from an investigative consumer reporting agency (“ICRA”), the Company may investigate the information contained in your employment application and other background information about you, including but not limited to obtaining a criminal record report, verifying references, work history, your social security number, your educational achievements, licensure, and certifications, your driving record, and other information about you, and interviewing people who are knowledgeable about you. The results of this report may be used as a factor in making employment decisions. The source of any investigative consumer report (as that term is defined under California law) will be **SecureSearch; Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. (866) 891 – 1954.** The source of any credit report will be **SecureSearch or ClearStar Logistics; Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. (866) 891 – 1954.**

The Company agrees to provide you with a copy of an investigative consumer report when required to do so under California law. Under California Civil Code section 1786.22, you are entitled to find out from an ICRA what is in the ICRA’s file on you with proper identification, as follows: In person, by visual inspection of your file during normal business hours and on reasonable notice. You also may request a copy of the information in person. The ICRA may not charge you more than the actual copying costs for providing you with a copy of your file. A summary of all information contained in the ICRA’s file on you that is required to be provided by the California Civil Code will be provided to you via telephone, if you have made a written request, with proper identification, for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to you.

By requesting a copy be sent to a specified addressee by certified mail. ICRA’s complying with requests for certified mailings shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the ICRA’s.

“Proper Identification” includes documents such as a valid driver’s license, social security account number, military identification card, and credit cards. Only if you cannot identify yourself with such information may the ICRA require additional information concerning your employment and personal or family history in order to verify your identity.

The ICRA will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information contained in files maintained on you. This written explanation will be provided whenever a file is provided to you for visual inspection.

You may be accompanied by one other person of your choosing, who must furnish reasonable identification. An ICRA may require you to furnish a written statement granting permission to the ICRA to discuss your file in such person's presence.

The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a YES answer:

Name: _____

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations) Yes No

If Yes, please explain: _____

2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal criminal offense? Yes No

If Yes, please explain: _____

3. Have you ever received probation or community supervision for any federal, state or municipal criminal offense?

Yes No If Yes, please explain: _____

4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?

Yes No If Yes, please explain: _____

5. As of the date of this authorization, do you have any pending criminal charges against you?

Yes No If Yes, please explain: _____

Are you currently serving in the U.S. Military? Yes No

If yes, what branch, station location _____

Have you ever served in the US Military? Yes No

If yes, please explain _____

If yes, did you receive a DD214? Yes No If yes, can you present the document? Yes No

If you answered YES to the above question, did you receive an honorable discharge? Yes No

If No, please explain: _____

Applicant's Signature

Date